

REQUEST FOR PROPOSALS

TOWNSHIP OF LACEY

REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES FOR A COMMUNITY NEEDS/HEALTH ASSESSMENT CONSULTANT

NOTICE IS HEREBY GIVEN that sealed request for proposals for professional services for a Community Needs/Health Assessment Survey/Report consultant. Proposals will be received by the Township of Lacey on or before **July 24, 2025 by 4:00pm** prevailing time or as soon thereafter as the matter may be reached at the Lacey Township Municipal Building, 818 Lacey Road, Forked River, NJ for the following: **REQUEST FOR PROFESSIONAL SERVICES FOR A COMMUNITY NEEDS/HEALTH ASSESSMENT CONSULTANT**. The Professional will be responsible for conducting a community needs/health assessment to identify and understand the specific needs and resources within a particular community and to systematically gather information about the health status, needs, and resources within a specific community. This process will assist the Township and other stakeholders to prioritize efforts, allocate resources effectively, and develop targeted interventions or programs to address the most pressing issues. The information gathered from this assessment is crucial for planning, implementing and evaluating public programs. It will help identify disparities and prioritize issues. By gathering data and feedback from community members, these assessments ensure that initiatives are relevant, impactful, and aligned with the community's actual needs and aspirations to improve the overall health and well-being of the community. The selected consultant will work with the Township to fulfill the requirements of the report. The successful candidate must enter into a contract as prepared by the Township of Lacey consistent with this Request for Proposals and the proposal submitted. RFP's shall be submitted on standard forms provided and signed by the bidder and contained in a sealed envelope which shall be addressed to the Municipal Clerk, and shall contain on the face of the envelope a statement that it is a bid on said item. Proposals for the above listed services are being solicited through the fair and open process in accordance with NJSA 19:44A-20.5 et. Seq. Bidding information and specifications for all bids may be obtained from the office of the Municipal Clerk, Amy Shelton, 818 Lacey Road, Forked River, NJ, (609) 693-1100, ext. 2200 or via email at clerk@laceytownship.org during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, excluding holidays. The RFP is available on our website at www.laceytownship.org. There will be no scheduled pre-bid conference. Bidders are required to comply with the requirements of PL. 1975, C. 127, PL. 1975, C. 353 and PL. 1977, C. 33, as amended. The Township reserves the right to reject any or all bids and to waive any informality or technicality in any bid.

Amy Shelton
Municipal Clerk